

# Employment Skills Positions – 2019

## **Employer information for all of the following positions:**

Elizabeth Mayrose  
c/o Job Placement  
103 Wenona Hall  
Brookings, SD 57007  
Phone: 605-688-4380

All positions (unless otherwise stated) are part-time with flexible hours to work around a school schedule. All information used should be factual.

## **Lab Technician:**

Employee needed for lab duties including but not limited to cleaning and prepping equipment, labeling sample analysis bags and plates, recording data, cataloging and updating inventory logs, and conducting basic experiments. Must be familiar or willing to become proficient in Microsoft Excel (using equations, functions, ect.) and Microsoft Word for data collection and recording. This position offers flexible hours and opportunity for advancement.

## **Seed Warehouse Employee:**

Looking to hire a part time warehouse assistant to help with labeling and tagging of seed bags, loading/unloading shipments, organizing and stacking products, working directly with customers and suppliers, and updating inventory counts regularly. Customer service and quick thinking skills are required for this job. Must be available for regularly scheduled shifts (10-15 hours per week scheduled around school and other commitments), with more hours needed during harvest/planting season.

## **Dairy Farm Employee:**

Schedule is flexible, but working 10-15 hours a week is expected with the opportunity of additional hours. Employee hired will perform tasks such as morning/evening milking, calf care and herd health management. All work will require extensive animal handling. Experience in these areas and some Spanish language education/ability preferred, but not required.

## **Apiary Assistant:**

Assistant needed for duties such as moving and caring for hives within apiaries, honey collection, and processing and refining various products. Applicants must have flexibility in schedule for weekend work, and some occasional nights/mornings throughout the week. Additionally, applicants must be able to lift heavy objects of up to 50 pounds, adhere to company safety regulations, and be willing to work outside for extended periods. Work schedule will be set with individual depending on availability, with an expected 10-12 hours a week.

## **Drone Footage/Video Editor:**

Individual needed to create promotional videos with raw footage provided from drone filming. Projects will be assigned and completed remotely: a computer and reliable internet connection is required. Editing software will be provided. Experience with video editing is preferred. Successful candidate must be a self-starter and able to complete tasks without supervision. Work schedule is flexible and compensation will be on a “per project” basis as opposed to a set number of hours expectation, and project deadlines will be set in collaboration with supervisor.